

## About IIHMR University, Jaipur

IIHMR University, Jaipur, is a postgraduate research university. The University has five schools: 1) Institute of Health Management Research, 2) School of Pharmaceutical Management, 3) M.L. Mehta School of Development Studies, 4) S.D. Gupta School of Public Health, and 5) School of Digital Health. The university offers the following full-time programs: MBA (Hospital and Health Management), MBA (Pharmaceutical Management), MBA (Development Management), MBA (Healthcare Analytics), and Master of Public Health (MPH). In addition to these programs, Johns Hopkins University, USA, offers a cooperative Master of Public Health (MPH) program in Jaipur in cooperation with IIHMR University. IIHMR University also offers Executive Education programs, Management Development Programs, and Certificate Courses. IIHMR University offers PhD programs in the areas of Health Management, Hospital Management, Public Health, Digital Health, Pharmaceutical Management, and Development Management.

**Campus:** IIHMR University, 1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur – 302029.

**Phone:** +91-141-3924700, 2791431-32

**Email:** [hrd@iihmr.edu.in](mailto:hrd@iihmr.edu.in) | **Website:** [www.iihmr.edu.in](http://www.iihmr.edu.in)

|                                       |  |
|---------------------------------------|--|
| <b>Position:</b>                      | <b>Head - Research</b>   |
| <b>Role Overview:</b>                 | The <b>Head – Research</b> will provide strategic leadership to the University’s research ecosystem with a strong focus on mobilising research funding, securing sponsored projects, and strengthening institutional research partnerships. The role is responsible for expanding IIHMR University’s <b>research portfolio, funding base, and national/international research visibility</b> , while working closely with faculty, research centres, and external stakeholders.  |
| <b>Qualification:</b>                 | <ul style="list-style-type: none"> <li>▪ Ph.D. or Master’s degree in Public Health, Social Sciences, Development Studies, Economics, Management, or related disciplines.</li> <li>▪ Strong academic and applied research orientation is essential.</li> </ul>  |
| <b>Required Skills:</b>               | <ul style="list-style-type: none"> <li>▪ Deep understanding of national and international research funding ecosystems.</li> <li>▪ Strong proposal writing and stakeholder engagement skills.</li> <li>▪ Ability to bridge academia, policy, and funding agencies.</li> <li>▪ Strategic thinking with excellent communication and leadership skills.</li> <li>▪ High level of integrity, professionalism, and research governance capability.</li> </ul>  |
| <b>Preferred Candidate Background</b> | <p>Candidates with experience in the following organisations will be <b>strongly preferred</b>:</p> <ul style="list-style-type: none"> <li>▪ Large national or international NGOs</li> <li>▪ Research and policy organisations / think tanks</li> <li>▪ Social or market research organisations</li> <li>▪ Development consulting firms</li> <li>▪ Multilateral or donor-funded programme environments</li> <li>▪ Universities or academic research institutions with strong sponsored research portfolios.</li> </ul>   |
| <b>Required Experience:</b>           | <ul style="list-style-type: none"> <li>▪ 10 – 15+ years of progressive experience in research leadership and management, including sponsored research, grant acquisition, and institutional partnerships. A proven track record of successfully securing and managing externally funded research projects is essential.</li> </ul>   |
| <b>Key Responsibilities:</b>          | <p><b>Research Strategy &amp; Leadership:</b></p> <ul style="list-style-type: none"> <li>▪ Develop and implement a comprehensive research strategy aligned with the University’s academic and societal priorities.</li> <li>▪ Strengthen interdisciplinary and applied research across public health, healthcare management, pharmaceuticals, development, and allied domains.</li> <li>▪ Support creation and growth of research centres, thematic labs, and flagship research programmes.</li> </ul> <p><b>Research Funding &amp; Sponsored Projects:</b></p> <ul style="list-style-type: none"> <li>▪ Lead efforts to secure externally funded research projects, sponsored studies, and consulting assignments.</li> <li>▪ Identify funding opportunities from:</li> </ul> |

|  |  |
|--|--|
|  | <ul style="list-style-type: none"> <li>- Central &amp; State Government bodies</li> <li>- Multilateral &amp; bilateral agencies</li> <li>- Foundations, CSR organisations, and philanthropic institutions</li> <li>- International research and development agencies</li> </ul> <ul style="list-style-type: none"> <li>▪ Build a sustainable pipeline of short-term and long-term funded research programmes.</li> </ul> <p><b>Proposal Development &amp; Grant Acquisition:</b></p> <ul style="list-style-type: none"> <li>▪ Oversee preparation and submission of concept notes, EOIs, and detailed research proposals.</li> <li>▪ Work closely with faculty members to convert academic expertise into fundable research proposals.</li> <li>▪ Ensure quality, compliance, budgets, and timelines as per funding agency guidelines.</li> <li>▪ Establish systems to track funding calls, submissions, approvals, and outcomes.</li> </ul> <p><b>Partnerships &amp; Institutional Collaborations:</b></p> <ul style="list-style-type: none"> <li>▪ Build and manage strategic partnerships with: <ul style="list-style-type: none"> <li>- Large NGOs and development organisations</li> <li>- National &amp; international research institutions</li> <li>- Social and market research organisations</li> <li>- Think tanks, policy bodies, and universities</li> </ul> </li> <li>▪ Promote consortium-based and multi-institutional research initiatives.</li> <li>▪ Represent IIHMR University in high-level research forums, donor meetings, and policy platforms.</li> </ul> <p><b>Research Governance &amp; Project Oversight:</b></p> <ul style="list-style-type: none"> <li>▪ Ensure effective monitoring and oversight of ongoing research projects.</li> <li>▪ Support timely reporting, compliance, audits, and deliverables to funding agencies.</li> <li>▪ Strengthen ethical research practices and adherence to institutional and regulatory norms.</li> </ul> <p><b>Faculty &amp; Research Capacity Building:</b></p> <ul style="list-style-type: none"> <li>▪ Mentor and guide faculty in: <ul style="list-style-type: none"> <li>- Research design and proposal development</li> <li>- Donor engagement and funded research management</li> </ul> </li> <li>▪ Facilitate training programs on grant writing, research methods, and impact dissemination.</li> <li>▪ Encourage publication, policy briefs, and translation of research into practice.</li> </ul> |
|--|--|